



Community EMS Workgroup

Meeting Minutes:

SUBJECT:	CHEMS Workgroup September Minutes	DATE:	September 27, 2017
ATTENDEES:	Wayne Denny, Brenda Gully, Taylor Kaserman, Xenya Poole, Madeline Russell, Mary Sheridan, Marta Tanikuni	LOCATION:	IDHW Offices – 9th Floor Conference Room #A 450 W State Street, Boise ID, 83702
Teleconference:	Juan Bonilla, Elaina Donohoe, Kevin Gray, Mike Mikitish, Linda Rowe, Travis Spencer		
STATUS:	Draft (09/27/2017)		

Agenda Topics:

Welcome, Introductions, and Meeting Overview – Wayne Denny, IDHW Bureau of EMS

- ◆ Workgroup members went around the room and introduced themselves. Following introductions discussion and approval of the August meeting minutes were accepted. Wayne Denny asked for additional agenda topics and began the meeting.

Learning Collaborative Update – Wayne Denny, IDHW Bureau of EMS

- ◆ The CHEMS Learning Collaborative will be taking place in January 17th, 2018. Wayne Denny is looking for more input from workgroup members for additional agenda items, subject areas, and the structure of the learning collaborative panel discussion. Mary Sheridan mentioned that the in person CHEMS learning collaborative has some funding for travel, are hoping that all community paramedics currently enrolled or planning to be enrolled in the third cohort will participate.
- ◆ Any input from workgroup members or other attendees is encouraged, and suggestions for what topics or structure of the meeting are welcomed. Stakeholder engagement has been a requested topic to bring in front of the whole CHEMS learning collaborative. Sustainability and additional funding for the CHEMS program beyond the current funding will be included in the morning discussion with Matt Zavadsky. Additional topics can be sent to the CHEMS leadership team or brought to the next CHEMS meeting.
- ◆ Suggestions were made that having a funding update would be helpful and that having the whole group available for the panel discussion would be best.
- ◆ Mary Sheridan and Mike Mikitish will follow up on getting access to health specific modules that are available for those who take the Community Health Worker course.

Second CHEMS Webinar – Wayne Denny, IDHW Bureau of EMS

- ◆ The first CHEMS webinar took place September 14th, 2017. The second webinar will be held later this year, there is still discussion on what topics would be meaningful for the second webinar. Previously Mark Babson had discussed transitional care as a potential topic, but would like to hear from agencies on the phone about what topics they would find valuable.

Data Collection – Marta Tanikuni, IDHW Bureau of EMS and Mary Sheridan, IDHW Bureau of Rural and Primary Care

- ◆ Data collection and reporting is a key part of the SHIP grant and the federal partners with SHIP are requesting more data on the CHEMS agencies and the work they are doing. This is an opportunity to highlight the proof of concept with the work being done by agencies, and data validates the valuable work being done. Workgroup members are encouraged to continue sending data into Marta, for those not yet submitting please continue to work towards this and feel free to reach out for assistance. Marta will be reaching out to agencies soon to request Quarter 3 data.

SHIP No Cost Extension – *Maddy Russell, IDHW RC Project Manager*

- ◆ SHIP is working on a No Cost Extension; this extension will not impact the CHEMS workgroup or workgroup activities however it may be a term that is talked about in coming months. This extension will be adding five months onto the project and will be extending deadlines for some deliverables, but will not include any additional funds. Funding will still end January 2019, but activities will occur through June 30, 2019.

Agency Training – *Mary Sheridan, IDHW Bureau of Rural and Primary Care*

- ◆ Ada County Paramedics and Mark Babson have been putting on CHEMS agency trainings each year. Previously these trainings have occurred earlier in the year but were postponed until the fall for 2017 to count as clinical hours for ISU cohort participants. Ada County Paramedics and Mark Babson need to know if there are agencies who would like to participate in these trainings or if there is a need for them. Please let Mary Sheridan know so that a contract and other necessary documents can be established.

Next Steps/Updates – *Wayne Denny, IDHW Bureau of EMS*

- ◆ Workgroup members shared their current activities:
 - **Mary Sheridan:** If you previously committed to participating in ILS/BLS, you will be hearing from the SHIP team, to commit to certain requirement from them.
 - **Taylor Kaserman:** This will be Taylor's last CHEMS meeting as she is taking a job elsewhere.
 - **Linda Rowe:** As the group works on the second webinar, Qualis Health would like to help with that presentation. They are currently looking at ER observations and transitional care.
 - **Mike Mikitish:** The current community paramedics cohort is going through their clinicals, and ISU is preparing for cohort three to start in January 2018.
 - **Juan Bonilla:** Donnelly Rural Fire has two paramedics in cohort two at ISU that are currently working on their clinicals.
 - **Travis Spencer:** Payette will be meeting with St. Luke's on October 11th, 2017.
 - **Kevin Gray:** Blackfoot is working with Bingham on transitional care. Blackfoot is currently teaching a chronic disease care management courses.
 - **Mary:** We will be providing a more definitive update on the CWI EMT/AEMT course in October.
- ◆ Next meeting is Oct. 25 and will include several updates on several ongoing CHEMS activities.

There being no further business Chair adjourned the meeting at **10:38AM**.

Author	Date	Version	Summary
Taylor Kaserman	09/27/2017	V1.0D	Initial draft and minor edits
		V2.0D	
		V3.0D	
Final Draft – submitted for approval		V1.0F	
Final Approved		V1.1F	